



**Planning Department**  
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**FLOODPLAIN EMERGENCY NOTIFICATION FORM**

Date of Initial Contact \_\_\_\_\_ via : (circle one) phone    in person    email

**Section A: Owner Information**

PROPERTY OWNER'S NAME:

\_\_\_\_\_

PROPERTY OWNER'S ADDRESS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

LEGAL DESCRIPTION:

Assessor # \_\_\_\_\_ Geocode: \_\_\_\_\_ COS# \_\_\_\_\_

Lot/Tract/Block # \_\_\_\_\_ S \_\_\_\_\_ T \_\_\_\_\_ R \_\_\_\_\_

Subdivision Name: \_\_\_\_\_

**Section B: Emergency Action Taken:**

Describe the emergency action taken within the Regulated Flood Hazard Area.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(Any additional information should be included on a separate sheet of paper and attached to this form).

Existing use (check one):  residential     non-residential     mixed-use     vacant ground     other \_\_\_\_\_

**Section C: Source Information**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**\*Be advised that a person who has undertaken an Emergency action may be required to modify or remove the project in order to meet the Floodplain Permit requirements.**