



# Fairgrounds & Parks Board Minutes

Wednesday - September 18, 2019 11:00 AM  
Community Room

1. **CALL TO ORDER BY CHAIR**, Chairman Josh Reynolds called meeting to order at 11:00 AM  
  
**Roll Call: Board Members Present:** Joshua Reynolds, Chair; Kate Cowart, Vice-Chair; Judy Knuth Folts, Christina Nelson, Cara McNeely, Lauren Dalzell, Steve Van Slyke, Nathanael Dodge. **Others Present:** Clint Tinsley, Park County Commissioners; Nicole Divine, PCFP Director, Morgan Squires, PCFP Facilities & Events Coordinator.
2. **WELCOME AND INTRODUCTIONS**
  - 2.a. Each person present introduced themselves and provided background information.
3. **APPROVAL OF CONSENT AGENDA**
  - 3.1 Motion made by Cara McNeely to approve the 8/20/2019 meeting minutes with the correction of Judy Knuth Folts name; 2<sup>nd</sup> by Christina Nelson; all in favor. Motion Passes.
4. **CONFLICT OF INTEREST**
  - 4.1. Comment received from Nicole Divine, Josh Reynolds and Cara McNeely.
5. **REVIEW OF PUBLIC COMMENT GUIDELINES BY CHAIR**
  - 5.1a. Comment received from Nathanael Dodge, Judy Knuth Folts, Clint Tinsley, Steve VanSlyke, Nicole Divine and Christina Nelson
  - 5.1b. Josh Reynolds and Nicole Divine to review bylaws together and make note of necessary edits to present at the October meeting.
6. **PUBLIC COMMENT INCLUDING ITEMS NOT ON THE AGENDA**
  - 6.1a. Comment received from Cara McNeely about the Girl Scout's camp, additional comment from Lauren Dalzell, Clint Tinsley and Josh Reynolds.
7. **COMMITTEE REPORTS & RECOMMENDATIONS**
  - 7.1a. No committees designated at this time, tabled until deemed necessary.
  - 7.1b. Comment from Clint Tinsley, Kate Cowart, Josh Reynolds and Nicole Divine.
  - 7.2a. Josh Reynolds opened up the floor for board members to share ideas about projects they feel interested in that may pertain to the fairgrounds and parks.
  - 7.2b. Comment received from Laura Dalzell, Kate Cowart, Cara McNeely, Clint Tinsley, Judy Knuth Folts, Nicole Divine, Steve VanSlyke and Nathanael Dodge.
8. **UNFINISHED BUSINESS**
  - 8.1. Fairgrounds Master Plan
    - 8.1a. Comment from Nicole Divine, stating the next Master Plan board meeting is on 9/25/19 with plans on the agenda to schedule the remaining three (3) public meetings in the near future. Additional comment from Josh Reynolds.
  - 8.2. Review and discuss bylaws.
    - 8.2a. Comment from Cara McNeely, recommending to address staggering board terms at the October meeting. Additional comment from Judy Knuth Folts and Josh Reynolds.
9. **NEW BUSINESS**



9.1. Review FY2019 Strategic Plan, begin drafting plan for FY2020. Decision by consensus to table discussion about the strategic plan as recommended by Joh Reynolds.

9.1b. Comment received from Clint Tinsley and Kate Cowart.

**10. PUBLIC COMMENT**

10.1. None heard.

**11. NEXT MONTH'S AGENDA ITEMS**

11.a. Discuss board member terms and duration of service

11.b. Review revised Public Comment Guidelines

11.c. Discussion regarding map of County owned property, Sackett Park

11.d. Addition of Director's report (Excel), to include overview of projects, upcoming events, other important information, in next month's Consent Agenda

11.e. Lauren Dalzell – update on Livingston Parks & Recreation

**12. CLOSING REMARKS**

12.1. Nicole Divine, asked what type of information the board would like to receive each month pertaining to PCFP operations.

**13. ADJOURN-** Motion to adjourn at 12:01 made by Cara McNeely 2<sup>nd</sup> from Judy Knuth Folts.

Respectfully submitted by,

*Morgan Squires*

Morgan Squires, PCFP Facilities & Event Coordinator

9/18/2019



# PARK COUNTY PARKS & FAIRGROUNDS DEPARTMENT

46 View Vista | Livingston, MT 59047 | 406-222-4185



Wednesday, September 18, 2019 11PM

Fairgrounds & Parks Board Meeting

Community Room/ County Complex

Please sign in:

Name	Representing	Mile Traveled (Round Trip)
Kate Cowart	Board	
Joshua Reynolds	Board	
Christina Nelson	Board	
Judy Kurn Fouts	Board	100
Cara McNeeley	Board	4
Lauren Dakeff	board	4
Nicole Divina	PCFP staff	
Steve Van Slyke	board	1
Nathanael Dodge	board	1
Morgan Squires	PCFP Staff	
Clint Tinsley	Commissioner	