



Master Plan Committee Minutes

Wednesday- September 25, 2019 12:00 PM

Commissioner's Chambers

1) Call to Order 12:05

Roll Call. Committee Members Present: Joe Hanser, Chair, Kristen Galbraith, Jeff Wagner, Mike Klasing, Becky Bird, Commissioner Clint Tinsley, Ex Officio. Also in attendance: Nicole L Divine, PCFP Director, Greg Benjamin, Stahly Engineering, Morgan Squires, PCFP Facilities & Events Coordinator

2) Welcome & Introductions

No introductions made.

3) Public Comment for Items Not on the Agenda

None heard.

4) Old Business

4.1) August meeting minutes

Motion:

Motion made by Mike Klasing to approve 08/28 PCFP Master Plan minutes; second by Kristen Galbraith; 5 - 0. Motion carried.

4.2) Cost benefit analysis for PCFP RV site development/expansion presented by Nicole Divine, PCFP Director.

Comment from Joe Hanser, Chair, Mike Klasing, Kristen Galbraith, Jeff Wagner, Becky Bird. Additional comment from Greg Benjamin, Clint Tinsley, Commissioner.

Motion:

Motion made by Becky Bird to forward the CBA estimate presented by Nicole to the commissioners as a recommendation for further review and action.; second by Kristen Galbraith; 5 - 0. Motion carried.

5) New Business

5.1a) Architectural renderings provided by Greg Benjamin. Discussion and instruction to Greg to modify renderings to match the layout decided during the 08/28 meeting. Greg will send final concept drawings with cost estimates to Nicole by Friday, November 1. Comment from Joe Hanser, Chair, Becky Bird, Kristen Galbraith, Mike Klasing. Additional comment from Nicole Divine.

5.1b) Discussion on possible grant to provide funding for public transport bus barn for fairgrounds maintenance, Windrider, Angel Line and possibly Coach USA. If the grant is secured it would alter the layout of the Master Plan and tentatively provide an additional source of revenue. Information provided by Kristen Galbraith. Comment from Mike Klasing, Joe Hanser, Chair, Becky Bird, Jeff Wagner. Additional comment from Nicole Divine, Greg Benjamin.

5.1c) Discussion on public meeting schedule for the evenings of 11/19, 11/20 and 11/21 in Clyde Park, Gardiner and Livingston.ⁱ Nicole and Greg will work together to have public meeting notices ready to distribute by 11/6 – 11/7. Comment from Joe Hanser, Chair, Jeff Wagner, Mike Klasing, Kristen Galbraith. Additional comment from Nicole Divine, and Greg Benjamin.

6) Public Comment

None heard.

7) Recommendations to the Commissions

Submit Cost Benefit Analysis (CBA) for Fairgrounds RV Site Expansion prepared by Nicole Divine to the Commission for further review and action.

8) Next Steps

- 8.1) Greg Benjamin will modify the Master Plan renderings, create an initial budget and prepare for the public meeting sessions tentatively scheduled for November 19, 20 and 21.
- 8.2) Next meeting date: Wednesday, November 6, 2019 from 12 – 1 PM.

9) Adjourn

Respectfully Submitted by,



Morgan Squires, PCFP Facilities & Event Coordinator
9/26/19

ⁱ After the meeting it was determined that Greg Benjamin had a scheduling conflict so public meeting schedule revised as follows:

- Wednesday, 11/20/2019 from 11:30 AM – 1 PM. Luncheon open-house in Gardiner. Location TBD
- Wednesday, 11/20/2019 from 7 – 9 PM in Clyde Park. Open house with dessert-type refreshments. Location TBD
- Thursday, 11/21/2019 from 7 – 9 PM at the Park County Fairgrounds Dining Room. Ice Cream Social.

PARK COUNTY PARKS & FAIRGROUNDS DEPARTMENT

46 View Vista | Livingston, MT 59047 | 406-222-4185



Wednesday, September 25, 2019 11:2PM

Master Plan Meeting

Community Room / County Complex

Please sign in:

Name	Representing	Mile Traveled (Round Trip)
Kristen Galbraith	Park Co	/
Jeff Wagner	Strategic Board	
Mike Klesing	LRA Planning Board	
Becky Bond	PCSCC	/
Morgan Squires	PCFP	-
Nicole Divine	PCFP	
Greg Benjamin	Stahly Engineering	
Clint Tinsley	Commissioner	