



Fairgrounds Master Plan Committee Minutes
Wednesday - January 23, 2019 12:00 PM
City/County Complex, 414 E. Callender Street, Livingston, MT 59047

1. CALL TO ORDER at 12:01 PM
2. WELCOME & INTRODUCTIONS
Those present: Joe Hanser, Kristen Galbraith, Mike Klasing, Jeff Wagner, Becky Bird, Katie Weaver, Parks Frady, Johnathan Hettinger, Nicole Divine.
3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA - None heard
4. OLD BUSINESS
5. NEW BUSINESS
 - a) Defining Needs Questionnaire for Stakeholders. Review and discuss results. What stakeholders are represented on the MP Committee?
Committee Member & Stakeholder Group Represented
 - Becky Bird – Fair Board, Senior Center, Legion Baseball, Livingston Downtown Building & Business Owners Association
 - Jeff Wagner – Fair Board, will also reach out to any other “orphan” groups
 - Joe Hanser – Chamber of Commerce, Katie’s partner in Extension
 - Katie Weaver – Extension, 4-H, Community Development, Leadership, Ag, Weeds
 - Kristen Galbraith – funding/money, Windrider, Business Improvement District, LHC
 - Mike Klasing – LRA
 - Nicole Divine – Park County Fairgrounds & Parks Department, staff/Director
 - Tim Sundling – Catholic Church, Agriculture
 - b) Master Plan - Stahly Engineering. Nicole, Kristen. Mike and Parks will meet with Stahly next week to review the Scope of Work, which will follow the format from Department of Commerce, state grant funded projects, including existing conditions/constraints, goals, preliminary engineering report, etc.
 - Park County needs a letter of commitment from LRA for \$25,000
 - 11 months to complete the PER including 2-3 public meetings to review alternatives, then develop preferred alternatives
 - Existing Conditions Report by around May or so
 - Nicole will work with Katie to send out survey to repeat users of the fairgrounds
 - Nicole will provide a list of use for 2016, 2017 and 2018
6. PUBLIC COMMENT – *none heard*
7. RECOMMENDATIONS TO THE COMMISSION - *none*
8. NEXT STEPS - *Agenda items for next meeting.*
 - Next meeting is February 27 at 12:00 PM
9. ADJOURN - *Meeting adjournment at 1:20 PM*