



Fairgrounds Master Plan Committee Minutes

May 21, 2018

Roll Call

In attendance: Kristen Galbraith, Parks Frady, Nicole Divine, Dan Nelson, Sue Nelson, Jeff Wagman, Kim Knutson, Paul Sunvison, Joe Hanser, Tim Sundling

Introductions

Group introduced themselves as per roll call list.

Public Comment for Items Not on the Agenda

None.

Nomination of Chair, Vice Chair and scribe.

Nicole discussed moving this item to top of meeting. Sue nominated Joe and Parks F. provided a second. Joe nominated Tim Sundling and Kim K. provided a second. Discussion amongst group. Joe Hanser elected as Chair and Tim Sundling as Vice-Chair by consensus vote.

Recap of Last Meeting

Discussion of minutes of last meeting. Discussion of missing committee members and the need to replace for better investment in the process. Sue suggested that the committee partake in walk-through of all Fairgrounds facility buildings and acreage. Discussion of meeting times and venue. Nicole discussed the idea of having a camera set up at Fairgrounds Office to then be synced with Park County website.

Homework As Homework Assignment

1. List YOUR top 5 needs for the fairgrounds. 2. List the COMMUNITY'S top 5 needs for the fairgrounds.

Joe opened this agenda item with request for needs identified that can be worked off of to expand the needs identified.

Sue Nelson provided needs requests from the Roundup Assn. meeting. Those needs include: new lights in the arena; more parking (for contestants and spectators); new electrical; increased seating (to increase ticket sales); additional RV hookups; increased horse/animal stalling (maybe up to 150 stalls).

Dan Nelson provided additional information related to the 4th of July Rodeo needs. Dan Nelson discussed the Roundup Assn. contract with Park County and gate fee disbursement. Further discussion related to past Roundup Assn. improvements to the Fairgrounds.

Further discussion among committee members related to the Rodeo and increased interest in events at the Fairgrounds.

Joe Hanser suggested improvements related to convertible use facilities. Joe Hanser discussed Roundup Assn. succession. Further discussion of other improvements paid for by the Roundup Assn. Discussion of a lot of in-kind labor and materials and equipment use by Roundup Assn. members to improve the Fairgrounds.

Tim Sundling's needs list included: preservation of the rodeo; a way of combining the liquor license of the Golf Course with Fairgrounds event needs; newer building for multi-use.

Joe Hanser discussed idea of combining some Fairgrounds and Golf Course facilities and mixed use space.

Nicole Divine discussed the idea of the combined mixed-use facility (Golf Course and Fairgrounds).

Commissioner Tinsley discussed potential benefits of partnering with the Golf Course.

Sue Nelson provided input about traffic issues after the big events and how a mixed use facility might help.

Jeff Wagman provided his needs list: arena that can seat 10,000 people which would include the parking for participants and spectators; flexible exhibit hall (capable for seating up to 1,000 persons and a kitchen that would be functional); 4-H facilities that support the fair in terms of buildings and open space; and, open space for outdoor events.

Paul Sunvison discussed the issues of too many facilities being discussed and not enough room to build.

Commissioner Tinsley discussed some of the surrounding properties and expanding scope of fairgrounds parking areas.

Sue Nelson suggested members visit during the peak of the season around the 4th of July Rodeo so that members can identify the real parking and traffic flow needs.

Kim Knutson provided her list of needs: RV camping (maybe not long-term and up to 100 camping spots); fire hydrants; new roof on sale barn; signage (on interstate, throughout Livingston, marquis); parking.

Joe Hanser suggested that for the upcoming meeting to identify who the users are presently and how to continue to enhance or improve services to these groups; what the potential user groups are; and, what promotional events the Fairgrounds can contract out for additional revenue. The list would then be presented to the engineering firm who is developing the plan.

Nicole Divine provided some needs: Maintaining the historical character of the Sale Pavilion; high tech abilities (high speed internet; ability to broadcast live - increase visibility and demand); equipment (both inside and outside needs); energy efficiency considerations; signage (Interstate; Park Street; H Street; entry); and, mixed-use space/convention center constructed in today's standards (better use of space; flexibility).

Discussion of traffic planning associated with overall plan.

Jeff Wagman discussed events and asked how many events might not be booked because of not enough space.

Paul Sunvison asked about the idea of drilling a well for stock use, irrigation, etc. (just not for drinking water).

Nicole Divine discussed the need for more bathroom capacity. Some are antiquated and ADA accessibility is questionable. Kim Knutson discussed the need for a new shower facility and Sue suggested two different areas for shower facilities.

Next Meeting

Discussion of June meeting time and date and decision was 9 a.m. on June 22nd at the Fairgrounds and to all meet at Fairgrounds Office.

Additional Discussion

Joe Hanser discussed separating the visionary items versus the maintenance type items.

Sue Nelson mentioned that a list should be developed to show capacity, square footage, etc. of each building/facility.

Joe Hanser suggested engineering firm discussions and with a goal of a walk-through in June and determination of the top 5 priorities and also discussion who the users are and the value of the users. Suggestion of bringing the public into the discussion in future meetings.

Nicole Divine shared information related to other master plans in the state and out of state.

Sue Nelson discussed the need to put a positive spin on public participation for this planning in order to keep county residents encouraged and excited.

Additional discussion on how to keep committee moving forward with planning and keeping public informed.

Joe Hanser suggested addressing all major users with basic questions and requests for data and information.

Nicole Divine suggested additional educational efforts toward agriculture by reestablishing partnerships that might have diminished.

Additional discussion on creating reasons for people to visit the Fairgrounds and attend events.

Adjourn

Adjournment at 5:45 p.m.