



2021 Municipal Election Information **City of Livingston & the Town of Clyde Park**

PRIMARY (*if held*): September 14, 2021
GENERAL: November 2, 2021

Filing Dates

April 22, 2021: Candidate filing opens
June 21, 2021: Candidate filing closes – 5:00 pm Deadline
June 21, 2021: Deadline to Withdraw from Primary Election Candidacy
August 9, 2021: Deadline to Withdraw from General Election Candidacy

“Declaration of Nomination” Forms available in the Park County Elections Office & on the website.
Candidates file their Declaration of Nomination in the Park County Elections Office.

<https://www.parkcounty.org/Government-Departments/Elections/Election-Forms/>

Within 5 days of filing, candidates must file the appropriate paperwork **electronically only** with the Commissioner of Political Practices in order for their names to appear on the ballot. Candidates will file their “Statement of Candidate Form” in the Campaign Electronic Reporting System (CERS). * See *Attachment for Instructions*

Phone: 406-444-2942 <https://politicalpractices.mt.gov/forms>

LIVINGSTON CITY COMMISSIONER

Filing fee is \$42.00

There are three (3) positions open for the City of Livingston City Commission

A City Commissioner serves a term of 4 years.

The current salary for a City Commissioner is \$4,200.00 a year.

The qualifications for the position of a City Commissioner are set by law:

- Article IV, Section 2 of the MT State Constitution, MCA Sections 13-1-111, 7-4-4104, and Section 2-40 of the Livingston Municipal Code.

Qualifications are summarized as follows:

- A citizen of the United States
- At least 18 years of age
- Must be a qualified elector, and a resident of the City of Livingston

LIVINGSTON CITY JUDGE

Filing fee is \$516.94

There is one (1) position for City Judge to be elected.

A City Judge serves a term of 4 years.

The current salary for the City Judge is \$51,694.00 a year.

The qualifications for the position of a City Judge are set by law:

- The MCA Section 2-16-102: Citizen of the state & 18 years of age
- Code of Ordinances Sec. 8-1: Citizen of Park County for one (1) year prior to the election and shall maintain an office and conduct business at the City County Building
- Code of Ordinances Sec. 8-1: Once elected the Judge shall execute a bond to be approved by the City Commission
- MCA Section 3-11-202 (a): Meet the qualifications of a justice of the peace under **3-10-202. Oath – proof of certification.** (1) Each justice of the peace, elected or appointed, after receipt of the certificate of election or appointment, shall, before entering upon the duties of office, take the constitutional oath of office, which must be filed with the county clerk. (2) Before the county clerk may file the oath, the elected or appointed justice shall satisfy the clerk that the justice is certified as provided in **3-1-1502 or 3-1-1503**

TOWN OF CLYDE PARK TOWN COUNCIL

Filing fee is \$15.00

There are two (2) positions open for Town Council.

A Town Council member serves a term of 4 years.

Members are paid \$30.00 a month.

Resolution #310 of the Town of Clyde Park:

Effective July 1, 1996, all applicants for the position must be a registered voter in Park County, MT & they must have lived in the corporate limits of Clyde Park for not less than one year.

7-4-4401. Qualifications for city council member. A person is not eligible for the office of city council member unless the person is a resident for at least 60 days preceding the election to office of the ward electing the person or of an area that has been annexed by the city or town and placed in the ward.



COMMISSIONER OF
POLITICAL PRACTICES

STATE OF MONTANA

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How to file the C1 or C1A on CERS: **“Statement of Candidacy”**

This is just a simple step by step to complete their Statement of Candidacy without having to look all this information up:

- www.politicalpractices.mt.gov
- Click on **ACCESS CERS** button under Commissioner Mangan’s photo.
- Click on the green button, Access my accounts.
 - Create an epass.
- Once created, this will bring you back to CERS
- Click on SEARCH button and then enter last name, first name ---- **search candidate**. (Unless you have run before and entered information into CERS, your name will not come up).
- **no matter what comes up, click on ADD NEW REGISTRATION (If your name is in there from a previous year, click to the left of your name in the square, then ADD NEW REGISTRATION).**
- **Beginning with the top section *Campaign Type...please select (click on the type of office you are running for – city, county, school, state district, etc)** and then fill out everything down to the Deputy Treasurer section and hit SAVE. Once you hit save here, it will either show any errors or it will take you to the next page where you need to click in the box that says you certify all information is correct, then Submit and File.

If any questions, please call us at 444-2942 or email us at cpphelp@mt.gov . Thank you.

Also, Here is a link that shows how to navigate through CERS.
http://politicalpractices.mt.gov/Portals/144/Education%20and%20Resources/PDF_guides/Candidate%20Guide%20to%20CERS.pdf?ver=2019-12-31-161846-293